



Minutes of Meeting

IQAC Meeting for 2023-2024

Date: 07-10-2023

Time: 09am -11 am

Venue: Chemistry Seminar Hall

Agenda:

1. Welcome by Dr. Pradnya Prabhu, Principal and Chairperson, IQAC

- 2. Introduction of the Members-Mrs. Arati Kore, IQAC Coordinator, and Faculty, Department of Statistics
- 3. Approval of the IQAC Minutes of Meeting dated 29-04-2023
- 4. Brief presentation to introduce the College and role of IQAC –Mr. Shabib Khan, IQAC Coordinator and Faculty, Department of Microbiology
- 5. Points for discussion
 - i) Action plan proposed for 2023-2024
 - ii) NAAC peer team visit April 2023 and comments
- 6. Vote of Thanks

The following members attended the meeting:

Sr.	Name	Designation	Constituencies of	
No.			members	
1	Dr. Pradnya Prabhu	Principal, KJSSC	Chairperson	
2	Dr. Lolly Jain	Vice-Principal and Associate Professor in		
		Microbiology		
3	Mrs. Arati Kore	Assistant Professor in	IQAC Coordinator	
		Statistics		
4	Mr. Shabib Khan	Assistant Professor in	IQAC Coordinator	
		Microbiology		
5	Dr. Sangeeta	Executive Director,	Management	
	Shrivastava	Godavari Biorefineries	representative	
		Ltd.		





6	Dr. Vaijayanti	Retired Vice-Principal and	Academicians
U	Ranade	Head, Department of	Academicians
	Ranade	Microbiology, G.N.	
		Khalsa College	
7	Mr. Rahul Dangi	CEO, Mercury Designs	Local Society
,	Wir. Kanui Dangi	and Solutions Pvt. Ltd.	Representative
8	Mr. Mitez Sheth	Head, Strategic Initiatives,	Alumni
O	WII. WIICZ SIICII	CASI, New York	Alullilli
9	Capt. Swaminathan	Ex Indian Army Officer,	Local Society
,	Iyer	NGO - Vision Smart India	Representative
10	Mr.Sanjiv Bhaskar	Associate Chief Manager,	Parent member
10	Pednekar	Environmental Science	T dient member
	1 canckar	Department, Godrej,	
		Vikhroli	
11	Mr. Veer Chheda	Student, T.Y.B.Com.	Student
	Time your children	Student, 1.1.B.com.	Representative
12	Ms. Niharika Pankaj	Student, M.Sc. Chemistry	Student
	Verma		Representative
13	Mrs. Chitra Trehan	Associate Professor and	Teachers
		Head, Department of	representing all
		Economics	levels
14	Dr. Trupti Tawde	Assistant Professor in	
		Chemistry	
15	Dr. Jyoti Sharma	Assistant Professor in	
		Geology	
16	Ms. Shreya Patil	Assistant Professor in	
		Zoology	
17	Dr. Ketan Thatte	Assistant Professor in	
		Botany	
18	Dr. Amol Pawar	Assistant Professor in	
		Chemistry	
19	Ms. Namrata	Assistant Professor in	
	Nagwekar	Statistics	
20	Mr. Amit Dixit	Assistant Professor in	
		Accountancy	
21	Dr. Pallavi Raote	Assistant Professor in	
		Physics	
22	Dr. Aniket Pawnoji	Assistant Professor in	
		Chemistry	
23	Ms. Rohini Mhatre	Office Superintendent	Administrative
24	Mrs. Sameera Samant	Assistant Librarian,	officers
	16 50	KJSSC	
25	Ms. Divya Pillai	Senior Clerk, KJSSC	
	24 134 1		
	ited Members	Dan Aralan'	
26	Dr. Smita Survase	Dean-Academics,	
		Associate Professor in	





				Physics	
27	Dr. G	eeta Nair		COE, Associate Professor	
				in Physics	
28	Dr.	Rohit	Sing	Dean- Research, Assistant	
	Chau	han		Professor in Chemistry	

Leave of absence was granted to the following members -

Sr. No	Name	Designation	Constituencies of members
1	Dr. Sybil Thomas	Associate Professor, Department of Education, University of Mumbai	Academicians
2	Ms. Sumita Pillai	Former CEO, Taurus Wealth Pvt. Ltd.	Employer representative
3	Ms. Pooja Dharewa	Director, KD Practice Consulting Pvt.	Industry Representative
4	Dr. Dina Saroj	Project Leader, Advanced Enzyme Technologies Ltd	Industry Representative

Agenda 1: Welcome address by Dr. Pradnya Prabhu (Principal and Chairperson, IQAC)

- Meeting began with a formal welcome address by the Principal, Dr. Pradnya Prabhu.
- Principal, Dr. Pradnya Prabhu informed about the success achieved in NAAC fourth cycle of accreditation by obtaining 'A' grade.
- Principal, Dr. Prabhu also mentioned that the analysis of NAAC score was done in the last IQAC meeting.
- She requested all new members to introduce themselves.

Agenda 2: Introduction of the members- Mrs. Arati Kore, IQAC Coordinator and Faculty, Department of Statistics.

Agenda 3: Approval of the IQAC Minutes of Meeting dated 29-04-2023.

Agenda 4: Brief presentation to introduce the college and role of IQAC- Mr. Shabib Khan-IQAC Coordinator, Faculty, Department of Microbiology

- Every member of external IQAC Team introduced themselves.
- Mr. Shabib Khan, IQAC Coordinator, Faculty-Department of Microbiology presented the minutes of meeting dated 29-04-2023.





• He also presented criteria wise activities and achievements by the college. He extended the presentation to showcase quality initiatives taken by the college in the last academic year.

Agenda 5: Action plan proposed for 2023-24 and NAAC peer team visit April 2023 and comments

- The action plan for this academic year (2023-24) was presented where activities will be planned based on internalization and institutionalization supported with continuous feedback.
- IQAC has mentioned the structured four corner approach for enterprise resource planning.
- Remarks of the NAAC per team was presented and discussed.

Members of the house appreciated the activities undertaken by all the teachers and departments and congratulated them for the great efforts.

External IQAC team suggested to develop quantitative software for digitization of processes on a single platform. They suggested that we can linked with SAP for the same.

- Dr. Vaijayanti Ranade madam mentioned two observations from the previous NAAC report that the feedback should be taken from Ph.D. and Research students on various facilities available. It will be one of the quality initiatives to take feedback from research students and research guides. She also mentioned to define roles of IQAC External members to get better outcome and other members supported for the same.
- External team also mentioned the point that intra-faculty and inter-subject research, Collaborations between Universities, Colleges should be focused.
- There was a discussion of Best practices of the college. Team suggested that the Best practices should be blend of academics and social aspect.
- Principal, Dr. Pradnya Prabhu mentioned to the forum that the college is implementing NEP 2020 from current academic year. The institute is introducing vocational programmes, On the Job training, Skill based courses for which the meetings with various institutions and industries have been scheduled.
- The outcome of these meeting will be presented in the next IQAC Meeting.
- Principal, Dr. Prabhu also discussed that the institute can collaborate with Capt. Swaminathan to plan a signal school on roadways and other social outreach programs.
- Parent representative, Mr. Pednekar made a point on collaboration of teaching faculty with corporate sector for upgradation of technology and research. He also discussed about the collaboration with Godrej Company for various projects for students and teachers.
- Discussion also happened on the employability and placement provided by the institute. Arati Kore explained the difficulties faced in the data collection on placement. There was a





suggestion by external team that the alumni can be invited as a resource person to train the students for interview and other corporate team building workshops. Mentoring of students in small groups will be helpful to inculcate the corporate ethics among them. Dr. Sangeeta Srivastava and Mr. Mitez Sheth mentioned that a separate placement officer is required to be there in the institute.

- Rahul Dangi pointed out that the data of alumni can be generated through a portal like Naukari.com. He mentioned the attempts made by engineering college to collect the data of alumni.
- Capt. Swaminathan mentioned his concerns on competitive exams and training for qualifying those exams. He asked to share NCC syllabus with him.
- Dr. Ranade raised a point of Artificial intelligence in academics. There should be some
 initiative required to incorporate AI in teaching learning process. Newly appointed
 teachers should be given an opportunity to showcase their expertise in technology and
 research.
- Students expresses views on AI in academics.
- Towards the end of meeting, following points were discussed-Research can be conducted with social science and environmental perspective.
 Green certification of the building

Net Zero building

Experts from Kalavidya from Kutch can be invited to train the faculties and students about cultural values and traditional knowledge.

• The team unanimously mentioned that the efforts should be taken to train faculties about Corporate and Academic culture. Teachers can be trained for corporate processes to change the attitude, target oriented course and to build the competency.

Agenda 6: Vote of Thanks

 Mrs. Arati Kore- IQAC Coordinator, Faculty, Department of Statistics extended vote of thanks.

• Mrs. Kore given an assurance that the suggestions given by the external team will be accepted and improvement will be done.

IQAC Coordinators:

1. Ms Arati Kore

2. Mr. Shabib Khan

Principal

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Dr. Pradnya Prabhu





Minutes of Meeting

IQAC Meeting for 2023-2024

Date: 24-02-2024

Time: 09:00 am -10:30 am

Venue: College Board Room

Agenda:

1. Welcome by the Principal Dr. Pradnya Prabhu, Chairperson, IQAC

- 2. Approval of the minutes held on 07-10-2023
- 3. Presentation on activities conducted by IQAC -Mrs. Arati Kore, IQAC Coordinator, and Faculty, Department of Statistics
- 4. A review of the contribution of external IQAC members and availability for next year Mr. Shabib Khan, IQAC Coordinator and Faculty, Department of Microbiology
- 5. Points for discussion
- i) Initiation of the Proposal submission for the Extension of Autonomy
- ii) Internal Audits conducted for the departments and the committees
- 6. Any other aspect with the permission of the Chairperson
- 7. Vote of Thanks by Mr. Shabib Khan, IQAC Coordinator and Faculty, Department of Microbiology

The following members attended the meeting:

Sr.	Name	Designation	Constituencies
No.			of members
1	Dr. Pradnya Prabhu	Principal, KJSSC	Chairperson
2	Mrs. Arati Kore	Assistant Professor in Statistics	IQAC Coordinator
3	Mr. Shabib Khan	Assistant Professor in Microbiology	IQAC Coordinator
4	Dr. Sangeeta Shrivastava	Executive Director, Godavari Biorefineries Ltd.	Management representative
5	Dr. Vaijayanti Ranade	Retired Vice-Principal and Head, Department of Microbiology, G.N. Khalsa College	Academician





6	Dr. Sybil Thomas	Professor, Department of Education, University of Mumbai	Academician
7	Mr. Rahul Dangi	CEO, Mercury Designs and Solutions Pvt. Ltd.	Local Society Representative
8	Mr. Mitez Sheth	Head, Strategic Initiatives, CASI, New York	Alumni
9	Capt. Swaminathan Iyer	Ex Indian Army Officer, NGO - Vision Smart India	Local Society Representative
10	Ms. Pooja Dharewa	Director, KD Practice Consulting Pvt.	Industry Representative
11	Ms. Niharika Pankaj Verma	Student, M.Sc. Chemistry	Student Representative
12	Mrs. Chitra Trehan	Associate Professor and Head, Department of Economics	Teachers representing all
13	Dr. Trupti Rane	Assistant Professor in Chemistry	levels
14	Mr. Amit Dixit	Assistant Professor in Accountancy	
15	Dr. Pallavi Raote	Assistant Professor in Physics	
16	Dr. Aniket Pawanoji	Assistant Professor in Chemistry	
17	Ms. Rohini Mhatre	Office Superintendent	Administrative
18	Mrs. Sameera Samant	Assistant Librarian	officers
19	Ms. Divya Pillai	Senior Clerk	
	L	Invited Members	<u>I</u>
1	Dr. Lolly Jain	Vice-Principal, Head Department of Microbiology	
2	Dr. Smita Survase	Dean-Academics, Associate Professor in Physics	
3	Dr. Rohit Singh Chauhan	Dean- Research, Assistant Professor in Chemistry	

Leave of absence was granted to the following members –

Sr.	Name	Designation	Constituencies
No.			of members
1	Mr. Sanjiv Bhaskar	Associate Chief Manager,	Parent member
	Pednekar	Environmental Science	
		Department, Godrej, Vikhroli	
2	Ms. Sumita Pillai	Former CEO, Taurus Wealth	Employer
		Pvt. Ltd.	representative





3	Dr. Dina Saroj	Project Leader,	Industry
		Advanced Enzyme	Representative
		Technologies Ltd	
4	Mr. Veer Chheda	Student, T.Y.B.Com.	Student
			Representative
5	Dr. Jyoti Sharma	Assistant Professor in Geology	Teachers
6	Ms. Shreya Patil	Assistant Professor in Zoology	representing all
			levels
7	Dr. Ketan Thatte	Assistant Professor in Botany	
		-	
8	Dr. Amol Pawar	Assistant Professor in	
		Chemistry	
9	Ms. Namrata	Assistant Professor in Statistics	
	Nagwekar		

Agenda 1: Welcome address by Dr. Pradnya Prabhu (Principal and Chairperson, IQAC)

• Meeting began with a formal welcome address by the Principal, Dr. Pradnya Prabhu.

Agenda 2: Approval of the minutes held on 07-10-2023

• Members of the house unanimously approved the minutes of the meeting held on 07-10-2023.

Agenda 3: Presentation on activities conducted by IQAC -Mrs. Arati Kore, IQAC Coordinator, and Faculty, Department of Statistics

Coordinator presented various activities organized by IQAC, as per different NAAC Criteria, along with their objectives and the number of beneficiaries.

External members of the house appreciated the activities organized and gave the following comments and suggestions:

- 1. Dr. Sangeeta Shrivastava and Dr. Swaminathan Iyer along with other members suggested wherever there is a possible overlap between the elective courses, could be avoided by reconsideration of the courses offered under NEP-2020 pattern.
- 2. Members suggested there could be a balance in the various courses offered under NEP-2020 recommendations and guidelines.
- 3. Courses catering to skill development could be emphasized.
- 4. Dr. Sybil Thomas stated, if possible, courses on Humanities could be offered to the students ultimately leading to the holistic development of the learner.
- 5. External members enquired about courses on Indian knowledge system, so they were informed about the courses offered by various departments.
- 6. Courses based on entrepreneurship were enquired and they were informed that there are





courses offered under electives and also as topics in core syllabi.

- 7. Dr. Sybil Thomas and Dr. Vaijayanti Ranade suggested that the contribution in Tarangan activity could be shown in a better way as whether students were convinced to opt for higher studies, along with what was their initial academic inclination and to observe if there is a change after guidance.
- 8. Dr. Vaijayanti Ranade and Dr. Swaminathan Iyer asked if any seed money is also offered to students at undergraduate level to which Dr. Rohit S. Chauhan replied stating seed money is offered to teachers with some projects and students working for the same.
- 9. Members suggested there be some projects on ideation and start-ups for the same.
- 10. Mr. Rahul Dangi and Mr. Mitez Sheth along with other members suggested measures to enhance Attendance along with the challenges and the modalities for the same.
- 11. Dr. Vaijayanti Ranade suggested there be marketing of student enrollment number among the alumni.
- 12. Ms. Pooja Dharewa suggested there could be some option for courses on Psychology and Emotional intelligence to which the internal members replied there are certificate courses offered for the same. Also, some students enroll for such courses on SWAYAM NPTEL and other MOOCs.
- 13. Dr. Vaijayanti Ranade stated the possibility, if there could be suggestions collectively received from the students and a representative could share with the IQAC.
- 14. Student representative Ms. Niharika suggested for relatively more sessions on guidance for NET, SET and related competitive exams.
- 15. Members suggested if there could be presentation of activities from Students council.

Agenda 4: A review of the contribution of external IQAC members and availability for next year – Mr. Shabib Khan, IQAC Coordinator and Faculty, Department of Microbiology

External members were requested to proposed a date and a topic for the upcoming sessions and the same were noted in the Google document for the review of the contribution of external IQAC members.

Agenda 5: Points for discussion: Initiation of the Proposal submission for the Extension of Autonomy and internal Audits conducted for the departments and the committees

Chairperson shared with the members of the house, that the compilation of data for the extension of Autonomy has been initiated. The internal Audit of the departments and the committees were undertaken by IQAC as an initial assessment, to highlight the areas where more efforts are required as per different NAAC criteria. Suggestions were given to the departments and committees as per new benchmarks for assessment.

Agenda 6: Any other aspect with the permission of the Chairperson





Chairperson requested the external members for the compilation of Autonomy peer report for the annual activities.

Agenda 7: Vote of Thanks

Mr. Shabib Khan - IQAC Coordinator, Faculty, Department of Microbiology extended a
vote of thanks with an assurance that the suggestions given by the external team will be
accepted and improvement will be done.

IQAC Coordinators:

1. Ms Arati Kore

2. Mr. Shabib Khan

Principal

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Dr. Pradnya Prabhu





Minutes of Meeting

IQAC Meeting for 2023-2024

Date: 27-04-2024

Time: 09:00 am -11:00 am

Venue: Board Room

Agenda:

1. Welcome by Dr. Pradnya Prabhu, Principal and Chairperson, IQAC

2. Approval of the minutes of the meeting held on 24-02-2024

- 3. Action Taken Report for 2023-2024 and Annual Report 2023-2024 presentation -Mrs. Arati Kore, IQAC Coordinator, and Faculty, Department of Statistics
- 4. Points for discussion
 - i) Autonomy Extension Application submission
 - ii) External Peer Team Report from External members of IQAC about Autonomy for 2023-2024.
 - iii) Quality initiatives for next year (PO attainment, Review of teaching learning process)
- 5. Vote of Thanks by Ms. Chitra Trehan, IQAC Member and Dean, Student Welfare.

The list of IQAC members is as follows:

Sr. No.	Name	Designation	Constituencies of members	Attendance in the
				meeting
1	Dr. Pradnya Prabhu	Principal, KJSSC	Chairperson	Present
2	Mrs. Arati Kore	Assistant Professor in Statistics	IQAC Coordinator	Present
3	Mr. Shabib Khan	Assistant Professor in Microbiology	IQAC Coordinator	Present (Online)
4	Dr. Sangeeta Shrivastava	Executive Director, Godavari Biorefineries Ltd.	Management representative	Present
5	Dr. Vaijayanti Ranade	Retired Vice-Principal and Head, Department of Microbiology, G.N. Khalsa College	Academicians	Present





6	Prof. Sybil Thomas	Professor,	Academicians	Present
		Department of Education,		(Online)
		University of Mumbai		
7	Ms. Sumita Pillai	Former CEO, Taurus	Employer	
		Wealth Pvt. Ltd.	representative	
8	Ms. Pooja Dharewa	Director, KD Practice	Industry	Present
9	Dr. Dina Saroj	Consulting Pvt. Project Leader,	Representative Industry	Present
	Dr. Dilla Saroj	Advanced Enzyme	Representative	Tiesent
		Technologies Ltd	Troproson	
10	Mr. Rahul Dangi	CEO, Mercury Designs	Local Society	
		and Solutions Pvt. Ltd.	Representative	
11	Mr. Mitez Sheth	Head, Strategic Initiatives, CASI, New York	Alumni	
12	Capt. Swaminathan	Ex Indian Army Officer,	Local Society	
	Iyer	NGO - Vision Smart India	Representative	
13	Mr.Sanjiv Bhaskar Pednekar	Associate Chief Manager, Environmental Science	Parent member	
	Pednekar	Environmental Science Department, Godrej,		
		Vikhroli		
14	Mr. Veer Chheda	Student, T.Y.B.Com.	Student	
			Representative	
15	Ms. Niharika Pankaj	Student, M.Sc. Chemistry	Student	
16	Verma Mrs. Chitra Trehan	Associate Professor and	Representative Teachers	Present
10	Wits. Ciliua Tiellali	Head, Department of	representing all	Tiesent
		Economics and Dean-	levels	
		Student Welfare		
17	Dr. Trupti Rane	Assistant Professor in		Present
10	D 1 ('01	Chemistry		D
18	Dr. Jyoti Sharma	Assistant Professor in Geology		Present
19	Ms. Shreya Patil	Assistant Professor in		Present
	,	Zoology		
20	Dr. Ketan Thatte	Assistant Professor in		Present
	D 4 1D	Botany		
21	Dr. Amol Pawar	Assistant Professor in Chemistry		
22	Ms. Namrata	Assistant Professor in		Present
<u> </u>	Nagwekar	Statistics		
23	Mr. Amit Dixit	Assistant Professor in		Present
24	Dr. Pallavi Raote	Accountancy Assistant Professor in		Present
4 4	Di. Fallavi Kaule	Physics		1 1esciit
25	Dr. Aniket Pawanoji	Assistant Professor in		Present
		Chemistry		





26	Ms. Rohini Mhatre	Office Superintendent	Administrative	Present
27	Mrs. Sameera Samant	Assistant Librarian,	officers	
		KJSSC		
28	Ms. Divya Pillaiy	Senior Clerk, KJSSC		Present
Invi	ted Members			
	T			Ι
29	Mr. Subhash	Associate Professor in		Present
	Krishnan	Mathematics and Vice-		
		Principal		
30	Dr. Lolly Jain	Head- Department of		Present
	·	Microbiology		
31	Prof. Smita Survase	Head- Department of		
		Physics and Dean-		
		Academics		
32	Dr. Rohit Singh	Dean- Research, Assistant		Present
	Chauhan	Professor in Chemistry		

Agenda 1: Welcome address by Dr. Pradnya Prabhu (Principal and Chairperson, IQAC)

- Meeting began with a formal welcome address by the Principal, Dr. Pradnya Prabhu.
- Principal, Dr. Pradnya Prabhu informed about the Action taken report and Annual report for the year 2023-2024.
- Principal also mentioned that the Autonomy will be over in October 2024 and application for continuation has been submitted.
- She also added that the external peer team report of 2023-2024 is ready.

Agenda 2: Approval of the IQAC Minutes of Meeting dated 24-02-2024

Agenda 3: Action Taken Report for 2023-2024 and Annual Report 2023-2024 presentation - Mrs. Arati Kore, IQAC Coordinator, and Faculty, Department of Statistics

- The House unanimously approved the minutes of the IQAC meeting held on 24-02-2024.
- Mrs. Aarti Kore presented the action plan according to the suggestions by the NAAC. She also presented the action taken report on each activity.
- Mrs. Kore, IQAC Coordinator, presented the minutes of meeting dated 24-02-2024.
- She presented criteria wise activities and achievements by the college. She extended the presentation to showcase quality initiatives taken by the college in the last academic year.
- Glimpses of Accolades, faculty recognition and awards, Sports, NEP implementation, Research development, contribution to develop intra-campus synergy, Students activities, Alumni reunion, etc. were showcased during the presentation.





• Mrs. Kore explained the feedback cycle with committee to the house.

Agenda 4: Points for discussion -

- i) Autonomy Extension Application submission
- ii) External Peer Team Report from External members of IQAC about Autonomy for 23-24.
- iii) Quality initiatives for next year (PO attainment, Review of teaching learning process)
 - Dr. Prabhu mentioned in her welcome address that the autonomy extension application has been submitted.
 - The external peer team report about autonomy for 2023-2024 was ready.
 - Discussion took place on identifying slow and advanced learners. B.Ed. college staff is under the process of developing a strategy for identifying such students. Other colleges identify slow and advanced learners based on performance in the academics.
 - Dr. Prabhu also mentioned that the workshop on video making to record the lectures as econtent had been organized on 15th February 2024 for the teachers.
 - Dr. Sangeeta Shrivastava enquired about ERP. She suggested that the requirements to design ERP should be noted prior. Reforms in examinations, CIE should be designed in alignment with CLO and PO mapping. She also raised a point that the companies came for campus placement was selected by a committee or companies have approached the institute?
 - With respect to CLO mapping, Dr. Pradnya Prabhu explained the formula given by UGC.
 She also explained the analysis pattern and mechanism. CLO analysis was explained to the forum. It was also mentioned that each department has taken measures to improve the CLO attainment. Analysis of concerned teacher based on each CLO was done department wise.
 - Ms. Pooja Dharewa suggested to enroll a greater number of students in placement cell. Industry expo and exhibitions to showcase the industry initiatives can be organized.
 - Dr. Sybil madam commented on low and high score in CLO attainment is a complex factor. This fact should be notified to BoS members for improvement in the content. Feedback form could be circulated. Students also should be informed about CLO analysis.
 - Dr. Vaijayanti madam added that there should be some system to analyze the selection of Commerce courses by Science students and vice-versa. The selection of main course, OE and other courses affects the performance of the student.





- Dr. Sangeeta Shrivastava further said that the AI based choice combination system could be developed with the help of Data center, SVV.
- Ms. Pooja agreed to this point stating that various branches of subjects are coming and to be added to the stream.
- Dr. Prabhu said that the guidelines are told to the students at entry level through a programme called Dishadarshan. Induction programs are organized for the students. Students can also change their subject combination.
- Mr. Subhash Krishnan stated the aspect of conduct of online sessions for the parents and students to educate them with NEP.
 - Other points discussed in the meeting were as follows-
- Dr. Ranade commented on the type of questions framed for departmental audit. Questiones should be framed in such a way that they should help in grading the department. Questions for criterion 4 could be reframed. Questions should include the information about improvement in laboratories at department level.
- There should be more emphasis on patent. E-content development could be strengthened.
- There should be some measures to be taken against the department who do not enter the data in information cell diary.
- The discussion also took place on whether audit can be done half yearly or for 1 complete academic year? Mrs. Kore and Mr. Subhash justified that audit to be conducted at the end of academic year. External academic audit needs to be conducted.
- Dr. Ranade enquired about data on utilization of facilities provided by common instrumentation laboratory. Dr. Rohit explained that the register is maintained to record the use of instruments by the students. He also said that there is a policy to define the charges for sample analysis at commercial level.
- Dr. Prabhu further stated that workshop on Hands-on training of instruments has been organized and few students have expressed their interest for training on specific instruments. Dr. Shrivastava suggested to have NABL accreditation to the lab.
- Dr. Ranade madam talked about best practices and SWOC analysis for college or at department level. Suggestion was to identify the grey areas as weakness. There are various ways to achieve the best practices.





Agenda 5: Vote of Thanks

• Mrs. Chitra Trehan, Associate Professor and Head, Department of Economics and Dean-Student Welfare extended vote of thanks along with an assurance that the suggestions given by the external team will be accepted and improvement will be done.

IQAC Coordinators:

1. Ms Arati Kore

2. Mr. Shabib Khan

Principal

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Dr. Pradnya Prabhu