



SOMAIYA
VIDYAVIHAR

K J Somaiya College of Science & Commerce
Autonomous (Affiliated to University of Mumbai)



Minutes of Meetings of IQAC

Academic year 2022-2023





Minutes of Meeting

IQAC First Meeting for 2022-2023

Date: 17-09-2022

Time: 09:00 am-10 am

Venue: College Board room

Agenda:

1. Welcome by Dr. Pradnya Prabhu, Chairperson, IQAC
2. Approval of the minutes of the meeting held on 23/04/2022
3. Major Achievements from May 2022 – Sept 2022 - Dr. Trupti Tawde, IQAC member and Faculty, Department of Chemistry
4. Points for discussion - Mrs. Arati Kore, IQAC Coordinator
 - i) Data collection system
 - ii) Annual format for committees
 - iii) CLO Analysis
5. Vote of Thanks by Dr. Jyoti Sharma, IQAC member and Faculty, Department of Geology

The list of IQAC members is as follows:

Sr. No.	Name	Designation	Constituencies of members	Attendance in the meeting
1	Dr. Pradnya Prabhu	Principal, KJSSC	Chairperson	Present
2	Dr. Lolly Jain	Vice-Principal and Associate Professor in Microbiology	Coordinator	Present
3	Dr. Sangeeta Shrivastava	Executive Director, Godavari Biorefineries Ltd.	Management representative	Granted Leave of Absence



4	Dr. Vaijayanti Ranade	Retired Vice-Principal and Head, Department of Microbiology, G.N. Khalsa College	Academicians	Present
5	Dr. Sybil Thomas	Associate Professor, Department of Education, University of Mumbai		Present
6	Dr. Ranjan Mogre	Director, Analytical Solutions, Mumbai	Employer representative	Granted Leave of Absence
7	Dr. C.P. Girishankar	Director, G.S. Ventures	Local Society Representative	Present
8	Dr. Dina Saroj	Project Leader, Advanced Enzyme Technologies Ltd	Alumni	Present
9	Mr. Prashant Deshpande	Regional Sales Manager, Bio-Rad Laboratories India Pvt. Ltd.	Parent member	----
10	Ms. Archana Polai	Student, T.Y.B.Com.	Student Representative	Present
11	Ms. Krusha Shah	Student T. Y. B.Sc. Microbiology	Student Representative	Granted Leave of Absence
12	Mrs. Chitra Trehan	Associate Professor and Head, Department of Economics	Teachers representing all levels	Present
13	Mrs. Arati Kore	Assistant Professor in Statistics		Present
14	Mr. Shabib Khan	Assistant Professor in Microbiology		Granted Leave of Absence
15	Dr. Trupti Tawde	Assistant Professor in Chemistry		Present
16	Dr. Jyoti Sharma	Assistant Professor in Geology		Present
17	Ms. Shreya Patil	Assistant Professor in Zoology		On maternity leave
18	Dr. Ketan Thatte	Assistant Professor in Botany		----
19	Dr. Amol Pawar	Assistant Professor in Chemistry		Present
20	Ms. Namrata Nagwekar	Assistant Professor in Statistics		Present
21	Mr. Amit Dixit	Assistant Professor in		Present

		Accountancy		
22	Mrs. Neelima Deshpande	Registrar, KJSSC	Administrative officers	----
23	Mrs. Sameera Samant	Assistant Librarian, KJSSC		Granted Leave of Absence
24	Ms. Divya Pillay	Senior Clerk, KJSSC		Granted Leave of Absence
Invited Members				
25	Dr. Smita Survase	Dean, Academics		Granted Leave of Absence
26	Dr. Rohit singh Chauhan	Dean Research		Present

Agenda 1: Welcome address by Dr. Pradnya Prabhu (Principal and Chairperson, IQAC)

Meeting began with a formal welcome address by the Principal, Dr. Pradnya Prabhu. She stated in brief the agenda to be discussed during the meeting and reviewed the preparations with respect to the NAAC visit expected in 2023.

Agenda 2: Approval of the minutes of the meeting held on 23/04/2022

House unanimously approved the minutes of the last meeting held on 23/04/2022.

Agenda 3: Major Achievements from May 2022 – Sept 2022 - Dr. Trupti Tawde, IQAC Member and Faculty, Department of Chemistry

Dr. Trupti Tawde shared the major achievements of 2022-2023 till date. Some of the major highlights were-

- Mr Amit More, NSS Coordinator was applauded for the NSS unit work by University of Mumbai. He was also awarded the Bamboo Sevak Award.
- Institution Innovation Council (IIC) of K J Somaiya College of Science and Commerce received 2.5star certificate by Innovation cell, Ministry of Education, Govt. of India.
- Azadi ka Amrit Mahotsav was celebrated by all departments and Committees.
- MOU with K.J. Somaiya Institute for Applied Agricultural Research (KIAAR).

Mr. C.P.Girishankar suggested that enrichment at village level could also be taken as a service to society. The idea was well taken and Vaijayanti madam added to the idea of getting feedback and analysis also so that outcome can be measured or understood.

Agenda 4: Points for discussion - Mrs. Arati Kore, IQAC Coordinator

i) Data collection system

ii) Annual format for committees

iii) CLO Analysis

The changes have been introduced by IQAC in the data collection methodology. These were explained by Mrs. Aarti Kore.

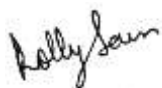
A format of annual report for committees has been proposed. This was formulated with a view to have an analysis of the committee work. It will help to draw inferences of the gaps if any and will also help to draw relationship between various committees.

The CLO attainment data analysis was presented for odd semester. The objective of this discussion was to take this exercise ahead. The opinion of the external experts was taken. Dr. Sybil Thomas suggested that this analysis could be published as a case study and further modifications in syllabus if required should be checked.

Agenda 5: Vote of Thanks by Dr. Jyoti Sharma, IQAC member and Faculty, Department of Geology

Dr. Jyoti Sharma proposed a formal vote of thanks.

The meeting concluded on a positive note.



IQAC Co-ordinator



Principal



Minutes of Meeting

IQAC Meeting for 2022-2023

Date: 29-04-2023

Time: 10am -11 am

Venue: College Board room

Agenda:

1. Welcome address by Dr. Pradnya Prabhu, Principal and Chairperson, IQAC.
2. Highlights of NAAC Peer Team Report- Dr. Pradnya Prabhu, Principal and Chairperson, IQAC.
3. Brainstorming and discussion on different NAAC criteria.
4. Vote of Thanks by Dr. Lolly Jain, IQAC Coordinator

The list of IQAC members is as follows:

Sr. No.	Name	Designation	Constituencies of members	Attendance in the meeting
1	Dr. Pradnya Prabhu	Principal, KJSSC	Chairperson	Present
2	Dr. Lolly Jain	Vice-Principal and Associate Professor in Microbiology	Coordinator	Present
3	Dr. Sangeeta Shrivastava	Executive Director, Godavari Biorefineries Ltd.	Management representative	---
4	Dr. Vaijayanti Ranade	Retired Vice-Principal and Head, Department of Microbiology, G.N. Khalsa College	Academicians	Present
5	Dr. Sybil Thomas	Associate Professor, Department of Education, University of Mumbai		Present
6	Dr. Parth Bapat	Director, Somaiya Centre for Experiential Learning		---
7	Dr. Ranjan Mogre	Director, Analytical Solutions, Mumbai	Employer representative	--
8	Dr. C.P. Girishankar	Director, G.S. Ventures	Local Society Representative	Present

9	Dr. Dina Saroj	Project Leader, Advanced Enzyme Technologies Ltd	Alumni	Present
10	Mr. Prashant Deshpande	Regional Sales Manager, Bio-Rad Laboratories India Pvt. Ltd.	Parent member	--
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14	Mrs. Arati Kore	Assistant Professor in Statistics		Present
15	Mr. Shabib Khan	Assistant Professor in Microbiology		Present
16	Dr. Trupti Tawde	Assistant Professor in Chemistry		Present
17	Dr. Jyoti Sharma	Assistant Professor in Geology		Present
18	Ms. Shreya Patil	Assistant Professor in Zoology		Present
19	Dr. Ketan Thatte	Assistant Professor in Botany		Present
20	Mrs. Neelima Deshpande	Registrar, KJSSC	Administrative officers	----
21	Mrs. Sameera Samant	Assistant Librarian, KJSSC		---
22	Ms. Divya Pillai	Senior Clerk, KJSSC		Present
Co-opted Members				
23	Dr. Amol Pawar	Assistant Professor in Chemistry	Teachers representing all levels	Present
24	Ms. Namrata Nagwekar	Assistant Professor in Statistics		Present
25	Mr. Amit Dixit	Assistant Professor in Accountancy		Present
Invited Members				
26	Dr. Smita Survase	Dean-Academics, Associate Professor in Physics		Present

Agenda 1: Welcome address by Dr. Pradnya Prabhu (Principal and Chairperson, IQAC)

- Meeting began with a formal welcome address by the Principal, Dr. Pradnya Prabhu.
- Principal, Dr. Pradnya Prabhu informed about the success achieved in NAAC fourth cycle of accreditation by obtaining 'A' grade.

Agenda 2: Highlights of NAAC Peer Team Report- Dr. Pradnya Prabhu (Principal and Chairperson, IQAC)

Agenda 3: Brainstorming and discussion on different NAAC criteria.

- Principal, Dr. Pradnya Prabhu presented the qualitative and quantitative summary of the scores sent by NAAC after the peer team visit.
- Discussions were undertaken related to criteria with a lesser score and suggestions for the improvement.
- Aspects related to Examination reforms, CO-PO mapping, Research, consultancy, collaboration and student progression were discussed.

Members of the house appreciated the activities undertaken by all the teachers and departments and congratulated them for the great efforts.

For the upcoming year, Principal, Dr. Pradnya Prabhu informed the house for giving charge to Mrs. Arati Kore and Mr. Shabib Khan as IQAC-Co-ordinators.

Agenda 4: Vote of Thanks by Dr. Lolly Jain, IQAC Coordinator

Dr. Lolly Jain thanked all the members for the support and guidance given throughout her tenure as IQAC Coordinator since 2018. A small token of appreciation was also given to all the members.

Meeting ended with a formal vote of thanks.



IQAC Co-ordinator



Principal

